

# PENNSylvania YANkee Theatre Company

## Monthly Meeting Minutes

May 17, 2016

Present: Dusty Baker, Sarah Lyon, John Christenson, Alex Bodine, Becky Prine, Peg Patterson, Kristy Gaston, Dean Knapton, Jason Riley, Lyn Strong

Meeting Called To Order: 7:00 PM

### Secretary's Report:

April's meeting minutes were read and reviewed. Dusty motioned to accept the minutes as presented. Grace seconded. Minutes were approved.

### Treasurer's Report:

Youth Account: \$1,332.98

Scholarship Account: \$225.91

Fundraiser Account: \$15,077.17

PYTCO Operating Account: \$5,088.72

Sampson Account: \$3739.73

\*Dusty motioned to accept the treasurer's report as presented. Grace seconded. The treasurer's report was accepted

## Sampson Report:

### A) Building Update:

1. Woody Allison has a house on Champlin Ave. that he would like to sell to Sampson/PYTCO. He is asking \$5000, plus a \$10,000 tax credit. Dean reports that the basement is wet, but not too bad. Nothing has been done to the house since the flood. Dean feels comfortable with the house for what we would be using it for. Dusty motioned to approve the purchase of the house. Becky seconded the motion.

Board Discussion- Sarah feels that it is a bad decision due to the water in the basement and possible rot. Dean addressed the concerns as stated above. We would change the purpose from a "Living Space" to a "Storage Space". John feels that it is a good idea because of the land. The Tax Assessment for the house is \$15,000- we may be subject to property tax. We would have to fill out a new form for Tax Exemption. John motioned to table the decision until we get more information on the taxes and insurance. Dean will work on getting the needed information. Peg feels that it would be a good buy.

2. Pole Barn- Construction will start in about two and a half weeks. Dean will build the sides and has hired someone to frame and roof it. The school drama clubs will pay for the contractors.

### B) Student Intern:

INACTUS does not have time to make our data base by summer. However, there is a student who needs a one month internship who is interested in doing it. Her name is Vo Phuong Quynah Nhu (noon). She is a Vietnamese student who will be graduating this summer with a Business Management degree. She would like to be our administrative assistance from May 30<sup>th</sup>- June 30<sup>th</sup>. She needs 160 hours. If we paid her work study rates it would be \$1,400. She would be getting 3 credits for her field period. The board had a discussion regarding the pay- It was suggested that we wait until the end and look at the work she has done before offering pay.

John motioned to take on the intern. Dusty seconded. Board approved.

C) Carolyn:

Carolyn is working on a couple of different grant proposals. Grant for reduced façade would be phase one. Upstate Revitalization Initiative, through the village, would be a matching grant. Steve Griffin is the village contact. This would be due June 2<sup>nd</sup>.

Caroline is also working on Case for Support- This is a letter is being looked over now. It is about 8 pages and talks about the Sampson Theatre. The letter would go with all grant applications and fundraising information.

We need to transfer \$1,550 from the Fundraising Account to the Sampson account to pay Caroline. Grace motioned to proceed with this. John seconded. Board approved transfer and payment.

OLD BUSINESS:

- 1) Storage- see above notes from Sampson Report

NEW BUSINESS:

- 1) Peg handed in her letter of retirement from the position of General Manager. John moved to accept her retirement. Grace seconded. With great appreciation for all of her hard work over the years, the board accepted her resignation from office.
- 2) New General Manager- Becky Prine has agreed to step in and fulfill the rest of Peg's term. John appointed Becky. Grace seconded. Becky was approved to fill position of General Manager for the rest of Pegs term.
- 3) Computer- Dusty and Simon will go to the store and discuss what we need. They will then let us know the price. John moved that upon receiving info via email from Dusty we will vote via email. Grace seconded. Board approved.
- 4) Name Change- Following a board discussion, Dusty motioned to change from Pennsylvania Yankee Theatre Company to Penn Yan Theatre Company. John seconded. Grace opposes change. Motion approved

- 5) Summer- Grace is waiting on building use form from the high school  
Auditions for "Annie" will be in mid June. The show will be August 11-14<sup>th</sup>.  
Youth camp starts July 11<sup>th</sup> and will run for 3 weeks.
  
- 6) Christmas show- Becky has spoken with Sandi Pearl. The shows will be Friday night @6, Saturday matinee and evening. Tickets will be sold at Living Well and Longs. Becky will meet with the trustees of the Methodist Church on June 6<sup>th</sup> to iron out any glitches.
  
- 7) Ideas to ponder- When you think of PYTCO, what is a visual that comes to mind? Is there a phrase or tag line? Grace will meet with Tairs Perrault and Paulina Garcies to run by a few design ideas for a logo

Next Meeting: June 21, 2016 @ 7PM

Meeting adjourned: 7:52 PM