

Penn Yan Theatre Co.

Monthly Meeting

September 20, 2016

Present: Becky Prine, Lyn Strong, Grace Knapton, Jason Riley, Dusty Baker, Dean Knapton, Ray Willis, Sara Lyons, Ann Shepardson, Kristi Gaston, Sue Tierney, John Christensen, and Ileen Ferrara

Meeting Called To Order: 6:52 PM

Secretary's Report: August's minutes were read and reviewed by all board members prior to this meeting. Grace motioned to accept the minutes as presented. Sarah seconded. August's minutes were approved.

Treasurer's Report:

Youth Theatre- \$2,944.18

Scholarship- \$25.91

Fundraiser- \$13,167.17

PYTCO Operating- \$5,026.63

Sampson Operating- \$4,024.07

*See attached sheet for details

Honk Jr.- we are waiting for a bill from the school for the use of the building.

Bamboozled- We are waiting for a \$75 refund from Dramatic Publishing as well as for a bill from the school for building use.

Grace motioned to accept the Treasurer's report as presented. Dusty seconded. All

in favor- motion passed.

Sampson Update:

- A) Pole Barn- is finished and the Sampson is almost empty
- B) Champlin St. House- The lawyer suggested that we get an appraisal so that we know how much tax credit we can give. Keuka Appraisal charges \$400. We will see if there is a way to have it done for less. Dusty motioned to pay the \$400 if necessary. Grace seconded. approved
- C) "Open the Doors Campaign"- Carolyn is donating the rest of the time that she needs to finish and tie up loose ends. The Keuka College people are looking at a grant for the college and the Sampson to split. It is due next July. The first step is to meet with the mayor, then the village, and then retail owners. The more we collaborate with the college the better it looks to grant committees. We have received a 17.5 thousand dollar grant from The Rochester Area Community Foundation and are awaiting the check.

Old Business and Updates:

A) Carolyn Bick Update- She is currently writing a report about what she has done for us. She did not get to the appeal letter. We could hire her to do it. The letter needs to go out in November. She charges \$48 per hour. Becky will ask her if she would give us a price for the task instead of hourly.

B) Committee Update-

*Website- Dusty has emailed Alex and Andy but has not heard back from them. Should we hire Nate Baker? The committee will contact him to see if he is interested.

*Grants- Steve Griffin (owner of Remi Casting) would like to give us a small grant. We would like to spend the money on a nice copier/printer. If they would prefer the money go directly to the Sampson we will have her contact Ray.

C) Green and Gold Weekend- October 14th and 15th

We need people to work at our table Friday 10AM- 6PM and Saturday 7:30 AM- 1PM

D) "A Christmas Carol"- It is going great so far. There have been 2 rehearsals. 25 kids

New Business:

A) Haunted House- Sarah and Simon are in charge. It will be October 21, 22, 28, and 29th. We need to check on our emergency exit signs. Prices for this year will be: \$4 for 12 years and under, \$6 for 13 years and older. There will be a rehearsal on October 16th. We will also sell drinks and snacks. We will advertise in the Dundee Observer, The Chronicle Express, and the Fingerlakes Times. Dusty motioned to move forward with the above plans. Grace seconded. approved

B) Request from Simon Gaston- Simon is requesting that we split the cost of a cord which we often rent with the Scottish Festival (\$100 from both groups). He would keep the cord in his possession. Following a board discussion, John motioned to purchase the cord ourselves. Dusty seconded. approved

C) Summer Season Production Team- It has been suggested that we have a committee established before Christmas, to come up with shows, getting the rights, finding directors, etc. We should have a season in mind before January. There are production grants out there that could help offset the cost of the productions. The team could/should write grant requests.

D) Art Center of Yates County- They have asked John to become a member of their board. They are interested in building a partnership by having a shared board member

Other:

*The Living Well is having a murder mystery dinner theatre October 14th and 15th at the Presbyterian Church

*To contact boards- use contact@PennYanSampsonTheatre.org. The new

password will be PYTCO1978

*We need to write a grant to buy a high quality copy/printer- keep an eye out for grants and deals

Next Meeting October 18 ,2016 at 6:45PM

Meeting Adjourned- 7:56 PM