

**Penn Yan Theatre Co.**  
**Monthly Meeting**  
**March 21, 2017**

**Present:** Becky, Jeanette, Ann, Kristy, Dan, Jason, Dusty (acting secretary), Grace, and Dave

**Absent:** Peg Patterson, Edie Strong, Ray Willis, Eileen Ferrar, and Brenda Race

**Meeting Called To Order:** 7:06 PM

Becky welcomed Dan to the board. Everyone introduced themselves and connection to PYTCo.

**Secretary's Report:**

Discussed process for reviewing minutes if we notice errors before the meeting. It was noted that there is "except" instead of "accept".

Grace motions to accept the report with the above revision. Dave seconded. All in favor.

**Treasurer's Report:**

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Youth: \$2919.91

Scholarship: \$25.91

Fundraiser: \$71,867.17

PYTCo Operating: \$6449.16

Sampson Operating: \$2229.24

- a) Ann presented event report for "A Christmas Carol". Reported income was \$927.63. Ann has not asked them to share the cost of previously discussed items. Board agreed to not pursue this any further.
- b) Dave motioned to approve. Grace seconded. All in favor.
- c) Confirmed that proper insurance coverage is on all locations we have storage.
- d) Ann discussed using the debit card correctly and keeping her informed when purchases are made.

**Sampson Advisory Board Update:**

- a) Group discussed making revisions to the phases of the project. Numbers will be rounded to whole number values and include a total. Phase two will be separated into 2 steps. Document will be revised and posted to website with itemized list without the cost listed.
- b) M & J Architecture - They are interested in coming at no cost. Board discussed that they still want to talk with them and hear what they have to offer. Richard will be included in these discussions.

- c) Newberry, NC Visit - Becky has sent an email to our contact. She has not heard back. Janette brought case studies to review.
- d) Janette gave an overview on the prospectus she is developing. The committee is taking a look at it and will help her fill in the blanks.

### **Old Buisness**

- a) Board Packets - They are done. The board will look at them on their own time. Please let Becky know specifics so it can be revised for an updated packet next year. Becky handed out folders to everyone. In the packets are envelopes to provide the yearly monetary donation. Members need to sign and return the board member commitment statement. Members need to send bios to Becky for the website.
- b) Sampson Theatre Phases and Steps - see notes from advisory committee.
- c) Podcasts on Website - Jason reported on some ideas he has.
  - Mini episodes and full episodes.
    - Mini episodes: Sampson history, PYTCo history, promotions for productions.
    - Full episodes: Extended discussion of Sampson and PYTCo., interviews for Kiss Me, Kate, focus on Youth Theatre
  - He also looked into cost: three mics total \$80.97, 4 port USB \$6.49.
  - Potential names: PYTCo Radio, PYTCo Talks, Talkin' PYTCo, PYTCo Stories, On the Go with PYTCo, PYTPod
  - Jason discussed how timeframes work getting each episode going.
  - Jeanette suggested getting sponsorships to help defray cost. Could promote and connect.
  - Grace suggested connecting with Nate Baker of FLE Events to get started with this. Use him to help us get started and use his equipment to “test the waters” and see how it goes.

### **New Business**

- a) Prospectus - see notes in Sampson update

### **Other**

- a) Broadway Student Summit - 8 students (PYMS and PYA), 4 adults went to NYC over the weekend. Attended 6 workshops with original Hamilton cast members learning choreography and songs from the show. Workshops covered various techniques and components of theatre. Students saw Cats and Hamilton. Becky shared pictures from the trip.

Grace proposed to have a couple of the kids come and talk about what they gained from the experience.

- b) Pipe and Reed Organ Donation - Ed and Lurna Burton are local residents are downsizing and have 2 working organs. They are willing to donate them to PYTCo as they are moving this mer. King Pipe Organ from Elmira and made there, too! Was originally in the Millport Church and then moved to the Bluff Point Church. Burton's took it from the church when they were getting rid of it. Reed organ was from Branchport Episcopal Church and was also acquired when church was getting rid of them. Dan feels confident that we should probably take the pipe organ. It should be in good shape and manageable to store until we need it. Dan will meet with the family to take a look at

it and prepare to move forward. Jeanette suggested including this into the prospectus. Carolyn raised concerns as to the usefulness of having an organ. The board feels confident that it would fit into the theatre's history and be a useful addition to the project.

- c) Keuka College Production - First weekend in April. Eileen is in it. In the Sweet, Bye and Bye.
- d) PYTCo Theatre Academy Production - Mia Bodine would like to direct the show. She is a high school student so would need adult supervision. It is a combination of various fairytales. Mia provided breakdown of cost. Scripts (2 different) \$71.92 and \$197.78, Costumes \$50, Set/Props \$50, Ads \$30. Totals \$202 and \$328 for the two shows. Mia has also provided where she will be advertising and what her set design will look like. Alex chimed in from Skype to give an overview of the Theatre Academy program to new board members. Mia does not currently have a date in mind. Alex thinks she would need an advisor to "check in", should she need something. We will need to look for a space for her to rehearse that doesn't require an adult to supervise rehearsal times. Grace will get back to her and let her know that it sounds to be a good idea and it should be pursued.

Next Meeting and Adjourn  
April 18 at 7:00  
Sampson Theatre at 6:00