



Penn Yan Theatre Company

Joint Meeting
June 18, 2019

Present: Lyn Strong, Dusty Baker, John Christiansen, Melissa Parsons, Paulina Garces-Reid, Sara Lyon, Grace Knapton, Dan Green, Dan Gotchall, Dan Martens, Ann Shepardson, and Ray Willis

Absent: Dave Smith, Becky Prine, Jason Riley, Mike Sepalla, and Eileen Farrar

Call to Order: 6:05 PM

I Welcome and Approval of Agenda:

Add "A: Dusty's call to Richard" under Sampson Update
Switch the order under Old Business
Under New Business, add "C: Concert" and "D: Insurance"
Revised agenda approved

II Secretary's Report:

We received a Thank You note from Paul Gaston for the scholarship that he received from PYTCo.

The minutes from the previous minutes were read. Hearing no objections, we accept the minutes as presented

III Treasurer's Report:

-accounts reviewed:

The Memorial Day BBQ was a success and we sold out! Currently part of the money from the sale is in the fundraising account and part is in the operating account. We need to transfer the funds made from the sale from the fundraising account and put it in the operating account. Our takeaway from the sale was \$1,302.76

Hearing no objections, we accept the report as presented.

IV Sampson Updates

- a. Dusty's call with Richard: We need to start thinking about getting a design team in place. We also need to start to come up with phases of money use and figure out who we will use for structural engineers. We will invite Richard to our July meeting to see what his suggestions are. It will be a joint meeting and we will have him go first. We should hire him (Beuro) back officially.
- b. Ed Flynn called Richard with questions regarding our revised estimate

V Old Business:

Branding/Marketing:

- a. Cotton canvas bags {14"x11"}- \$2.94 per bag- We have an anonymous sponsor who will pay for 250 bags.
- b. Thank You Cards {Color logo on front and blank inside}- \$125 for 200 cards and Business Cards- \$18 for 250 cards. \$165.23

with shipping and handling total. Sara motioned to purchase 200 Thank You cards and 250 Business cards as well as get the 250 canvas bags. Ann seconded. Passed

C. Summer Shows: Urine Town- Auditions were held. 18 individuals tried out. We could still use more for the chorus. Dan will be sending out the cast list. Rehearsals will start in July. Sara will go to the school to see if Dan can have a fob to get into the school. We need posters and fliers for the parade on July 4th. Sara will get a form for signing out music to Dan.

Frozen Jr.- we have costumes- we are renting for \$800- they are high quality.

D. 4th of July Parade- The miniature Sampson Theatre is built and will be painted Thursday. We can use Ray's trailer. We will advertise both shows with banners on the float- Paulina will order 2 banners for each show. We will have people walking alongside the float handing out fliers for the shows. Anyone available to help work on the float wan meet at the theatre at 6 PM on June 26th

VI New Business:

a. Bridge Funding- John Rodenhouse- someone who might possibly agree to loan us the \$3.75 million. John will get in touch with him and ask. We would pay this money back.

The Presbyterian Church has a committee that we could ask as well. Dan M. will get the contact info to John and he will contact them as well.

b. Future Fundraising- July 24th is Concert in the Park. We will have a bake sale and sell everything for \$1

It has been questioned as to whether we should have had a Health permit for our chicken BBQ. We need to look into this- Melissa will do

C. Insurance- we will need flood insurance once we start construction. We may also need Builders' Risk Insurance. It is possible that if the money to build does not come from the bank that we may not HAVE to have it

Next Meeting: July 16th @ 6 PM

Meeting Adjourned: 7:38 PM