



Penn Yan Theatre Company

Joint Meeting

July 16, 2019

Present: Lyn Strong, Dusty Baker, Mike Sepalla, Richard Osgood, Dean Knapton, Becky Prine, Jason Riley, Melissa Parsons, Dave Smith, Sara Lyon, Grace Knapton, and Dan Green

Absent: Ann Shepardson, Ray Willis, Dan Gotchall, Paulina Garces-Reid, Eileen Farrar & John Christensen

Call to Order: 6:02 PM

I Welcome and Approval of Agenda:

Agenda approved as presented

II Secretary's Report:

The minutes from the previous minutes were read. Hearing no objections, we accept the minutes as presented

III Treasurer's Report:

Hearing no objections, we accept the report as presented.

IV Sampson Updates

- a. Richard: See sheets from Richard
 - a. Bero is a MWBEE
 - b. Unofficial suggestions:
 - i. Audio- Applied Audio
 - ii. Rigging- Syracuse Scene and Stage
 - c. Sampson Advisory Committee needs to continue, but scaled down and specialized. The board nominates: Mike, Dean, Sara, and Simon

b. CFA Update:

- Comes out in December- Due by 4PM on July 26, 2019
- The limit is 1.75 million, We should ask for \$562,000 OR resubmit information from last time with additional info that was missing. Sara and Becky will look into this and see what we should do. They can get info from Richard.
- What would we do with the \$1.75 million? Finish back half of the annex? Sara will put the cost of doing so into the paperwork.
- If we do not get the DIR grant, what would our back up plan be for CFA?
- Dusty will ask Pat Falvey to be our legal consultant (advisor) to look over contracts

V Old Business:

- a. Summer Shows:
 - i. Urinetown- We will need help with ticket sales, concession, 50/50, set up and man Sampson table, and to sell bags and \$40 for 40 ornaments. The dates of the show are: 8/9-8/11/19.

We need to put up our banners- Becky will ask the Baptist Church if we can put them on their fence.

- ii. Frozen- We will have someone to sign (ASL) one night. Melissa will arrange.

b. Masquerade Ball:

- i. Grace and Dusty are trying to work out ticket information with Mike but have not heard back from him.
- ii. Via electronic vote: We will be opening up a separate bank account for this
- iii. Each board member needs to come up with 1 basket for the silent auction
- iv. Tickets- \$100 If you work you can get in for free but you are not allowed to eat. If you want to work and eat you will be charged

c. Branding:

- i. Bags are in. They are \$5
- ii. Sponsorship form (see sheet). Season sponsorships run from July to July
- iii. We will still sell ads for the plays. \$20= business card size, \$40= half page, \$80= full page

VI New Business:

- a. Dave and Sara's trip- Vermont Hascal Opera House. They shared pictures and ideas: \$ for naming cherubs, buy a seat, buy cushions.....

Wild Walk (ADKs)- They have a founders wall and medallions all over

b. Peasant Man Triathlon- Grace motions to let the Gastons represent PYTCo and any money raised will go towards sound equipment for us. Dave seconded. Motion passed

C. Occupancy Tax Grant- Through the Chamber- ask for money to buy a decent copier. Dave will look into this. Lyn will ask the Arc of Yates about buying copier and/or other office equipment from the Print Shop.

Next Meeting: August 20th @ 6 PM

Meeting Adjourned: 7:51 PM